

**Information Technology Manager's Council**  
**Minutes**  
**December 6, 2017**  
**8:30 a.m. – 10:30 a.m.**  
**Capitol Building Room 152**

**Members Present:**

Kreh Germaine, DNRC – Chair  
Angie Riley, MPERA – Vice Chair  
Ron Baldwin, State CIO/SITSD  
Tim Bottenfield, DOR  
Sky Foster, AGR  
Rennan Rieke, MHS  
Eric Tarr, DLI  
Sean Higginbotham, Local Government Representative

**Welcome (00:01:01)**

- (00:01:03) Recording Announcement, CIO Support Staff
- (00:01:23) Kreh Germaine, Chair
  - (00:01:27) Introductions
  - (00:04:20) Review and Approve the November 1, 2017 Minutes
    - (00:04:32) **Motion:** Angie Riley moved to approve the minutes. Sky Foster seconded the motion. Motion carried.
- (00:56:56) State Chief Information Officer (CIO), Ron Baldwin

**Business (00:04:50)**

- (01:00:28) Special Session Review Discussion, Ron Baldwin and Kreh Germaine
- (00:53:41) State Strategic IT Plan, Ron Baldwin
  - **(00:54:35) Action Item:** Ron Baldwin will present the plan to the Information Technology Board (ITB) at the December 7, 2017 ITB meeting.
  - **(00:54:41) Action Item:** ITMC members will provide input regarding the plan to Ron Baldwin by December 6, 2017.
  - **(00:56:37) Action Item:** Matt Van Syckle will provide an update regarding Virtual Desktop Infrastructure (VDI) at the January 3, 2017 ITMC meeting.
- (00:04:53) Action Item Review, Angie Riley
- (00:06:27) MINE New Look and Feel Demo, Audrey Hinman
- (00:09:26) Statewide Transport Services RFP, Linda Kirkland
- (00:12:00) InfoBlox, Matt Van Syckle
  - **(00:15:23) Action Item:** Matt Van Syckle will provide additional information, training, and notifications as this project is rolled out.

**Standing Reports (00:16:56)**

- (00:17:05) Wide Area Network (WAN) Circuit Passthrough, Matt Van Syckle
- (00:20:41) Voice over Internet Protocol (VoIP), Matt Van Syckle
- (00:27:07) eGov, Sky Schaefer
- (00:29:36) Montana Information Security Advisory Council (MT-ISAC), Joe Frohlich
  - **(00:30:40) Action Item:** Agencies will need to complete the Nationwide Cyber Security Review (NCSR) by December 15, 2017.
  - **(00:35:34) Action Item:** Joe Frohlich will present the NCSR report to ITMC when this information becomes available.
- (00:35:44) Enterprise IT Financial Workgroup (EITFW), Ron Baldwin
  - **(00:37:41) Action Item:** SITSD will work with EITFW to review enterprise rates.
  - **(00:38:00) Action Item:** SITSD's Office of Finance and Budget (OFB) will provide training opportunities for agencies to review the TechBudget system.

- **(00:41:38) Action Item:** Ron Baldwin will solicit input from the ITB regarding SITSD's enterprise rates.
- (00:42:15) Legacy Systems / End of Life Planning, Stuart Fuller
  - **(00:43:58) Action Item:** Stuart Fuller will schedule the next workgroup meeting for mid-January 2018.
- (00:45:49) Windows 10 Workgroup, Irv Vavruska
  - **(00:48:37) Action Item:** Jerry Marks will send a notification to agencies regarding the Windows 2010 migration deadline.
  - **(00:50:30) Action Item:** Manual Soto requested the workgroup provide information regarding running and implementing encryption for on-demand and off-demand devices.
  - **(00:51:30) Action Item:** ITMC members will discuss topics for the Windows 10 workgroup to address at the next ITMC prep meeting.
- (00:51:46) State of Montana Project Management Advisory Workgroup (SMPMAW), Ron Baldwin
- (00:53:09) Enterprise Content Management (ECM) Workgroup – No Update

#### **Discussion (01:05:05)**

- (01:05:06) Member Forum
- (01:05:17) Public Comment
- (00:57:04) Future Agenda Topics
  - **(01:06:26) Action Item:** Tim Bottenfield would like Google Imagery reviewed at a future ITMC meeting.
    - **(01:10:48) Action Item:** Mike Bousliman will provide Kreh Germaine the Google Imagery contact information.
  - **(01:12:00) Action Item:** Mike Bousliman will contact Kreh Germaine when the Montana Department of Transportation (MDT)-SABHRS Module for Federal Billing is ready for presentation at a future ITMC meeting.
  - **(01:13:23) Action Item:** Stuart Fuller will provide eMACS status update at a future ITMC meeting.
    - **(01:14:45) Action Item:** Kreh Germaine will reach out to the eMACS group regarding future direction of this system.
  - **(01:15:49) Action Item:** Tim Bottenfield would like an overview and demo of SharePoint Offerings presented at a future ITMC meeting.
  - **(01:16:30) Action Item:** Mike Bousliman would like the topic Mobile Device/Laptop Mobility Options for the Office Environment discussed at a future ITMC meeting.

#### **Adjournment (01:19:29)**

- Next Meeting  
January 3, 2018  
8:30 a.m. – 10:30 a.m.  
Capitol Building Room 152